

Rensselaer User Responsibility Agreement for the CCI

- A. Each CCI user has the following responsibilities when using CCI resources.
1. To respect the privacy of other Authorized Users; for example, Authorized Users shall not intentionally seek information on, obtain copies of, or modify files, tapes, or passwords belonging to other Authorized Users unless explicitly authorized to do so by those Authorized Users.
 2. To respect the intended usage for which access to computing resources was granted; for example, Authorized Users shall use accounts authorized for their use by the principal investigator responsible for these accounts only for the purposes specified by the principal investigator and shall not use any other Authorized User's account unless explicitly authorized to do so by the principal investigator.
 3. To respect the integrity of computing systems; for example, Authorized Users shall not intentionally develop or use programs that harass other Authorized Users or infiltrate a computer or computing systems or damage or alter the software components of a computing system.
 4. To respect the financial structure of computing systems; for example, Authorized Users shall not intentionally develop or use any unauthorized mechanisms to alter or avoid charges levied by the CCI for computing services or to alter or bypass the collection of usage accounting data.
 5. To use computing resources in a manner consistent with the objectives of the specified project for which such use was authorized. All uses inconsistent with these objectives are considered to be inappropriate use and may jeopardize further authorization.
 6. To refrain from copying, installing or using software on the CCI facility or related resources except as permitted by the owner of the software and by law. Software subject to licensing must be properly licensed and all license provisions (including installation, use, copying, number of simultaneous Authorized Users, terms of the license, etc.) must be strictly adhered to.
 7. To use all copyright information, such as text and images, retrieved from the CCI facility or related resources or stored, transmitted or maintained with the CCI facility or related resources in conformance with applicable copyright and other laws. Copied material used legally must be properly attributed in conformance with applicable legal and professional standards.
 8. To use the CCI facility in accordance with law.
- B. Authorized Users **may not** do the following:
- Use, or attempt to use, CCI computing resources without authorization or for purposes other than those stated on your application for computer time.
 - Tamper with or obstructing the operation of the facilities.
 - Read, change, distribute or copy others' data or software without authorization.
 - Provide access codes to any non-Authorized User.
 - Provide access codes to any Authorized User not authorized for such access.
 - Make use of accounts, access codes, or privileges without authorization.
 - Tamper with, modify or alter restrictions, or protection placed on accounts, the CCI system, or related facilities.
 - Make unauthorized use of another Authorized User's account.
 - Tamper with other Authorized User's files.

- Breach or disclose confidential information of another Authorized User.
- Introduce, create or propagate computer viruses, worms, Trojan Horses, or other malicious code to CCI or related resources.
- Use knowledge of security or access controls to damage computer and network systems, obtain extra CCI resources or gain access to accounts for which they are not authorized.
- Eavesdrop or intercept transmission not intended for them.
- Physically damage or vandalize CCI or related resources.
- Attempt to degrade the performance of the system or to deprive authorized CCI Authorized Users access to any CCI or related resources.
- Engage in activities that harass, degrade, intimidate, demean, slander, defame, interfere with or threaten others.
- Violate any local, state or federal law.

Violations of these conditions will result in immediate revocation of permission to use the CCI facility and, as warranted, additional penalties. When Rensselaer becomes aware of possible violations of these conditions, it will initiate an investigation. At the same time, in order to prevent further possible unauthorized activity, Rensselaer may suspend the authorization of computing services to the individual or account in question.

All Authorized Users are encouraged to report to Rensselaer authorized personnel any suspected violations of CCI policies, such as unauthorized access attempts. Users are expected to cooperate with system administrators during investigations of system abuse. Failure to cooperate may be grounds for disciplinary action.

If a Rensselaer administrator has persuasive evidence of the misuse of the CCI facility or related resources and that evidence points to a particular individual, the administrator must notify the Office of the Vice President for Information Services and Technology and Chief Information Officer. That Office shall review the evidence and pass the matter on to the appropriate area of the Institute for possible disciplinary action, if appropriate. During the investigation, the Authorized User's CCI privileges may be restricted or suspended.

Rensselaer retains final authority to define what constitutes proper use and may prohibit or discipline use the Institute deems inconsistent with this or other Institute policies, contracts and standards.

By signing below, I agree that I have read and agree to abide by the terms set forth above and in the CCI Acceptable Use Policy, copy attached, and understand my responsibilities as a CCI Authorized User.

Dated: _____, 20____

Signature

Print name